

## New Equipment Receiving and Inspection Sign-Off Form

<b>Facility:</b>		<b>Store #</b>	
<b>Submitted By:</b>		<b>Phone #</b>	
<b>Address:</b>		<b>Fax #</b>	
<b>City:</b>		<b>Contact:</b>	
<b>State:</b>	<b>Zip Code:</b>	<b>Date:</b>	

All equipment, adapter curbs, and accessories must be received by the Service Provider at a secure, central location of your choice. You will be responsible for the inspection of the delivery for damage, shortage, and accuracy of equipment.

- Field verified the accuracy of the shipment compared to submittals
- Confirmed order was free of damage
- Confirmed adaptor curb dimensions are accurate

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*Acceptance – Company Name*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Acceptance – An Authorized Representative of Engineering  
Excellence National Accounts LLC*

\_\_\_\_\_  
*Date*