

Facility Name:  Date:

Address:  Job/PO#:

City:  State:  Tel:

Unit #:  Size:  Tech:

Mfg:  Model:  Serial:

Belt Qty  Belt Size  Filter 1 Qty  Filter 1 Size  Filter 2 Qty  Filter 2 Size

ROOFTOP UNIT START-UP FORM						
Setup and Visual: Power off	Yes	No	N/A	Comments		
Is unit damaged?				<div style="border: 1px solid black; padding: 5px;">           Unit supply measured voltage <input style="width: 50px;" type="text"/>            Control Xfmr Primary measured voltage <input style="width: 50px;" type="text"/>            Control Xfmr Secondary measured voltage <input style="width: 50px;" type="text"/>            Verify primary voltage &amp; unit supply voltage match         </div>		
Are doors & panels aligned?						
Is there service clearance around unit?						
Are all wiring connections tight? (Adj. if necessary)						
Is unit clearly marked with RTU #?						
Is electrical disconnect installed?						
Is condensate drain installed with trap?						
Is 120 VAC convenience outlet wired?						
Fuel type						
Are gas manifold unions tight?						
Is drip leg installed?						
Are filters in place?						
Are filters clean?						
Are refrigerant lines rubbing cabinet or other lines?						
Are burglar bars in place?						
Are smoke detectors installed?						
Is Annunciator installed and functional?						
Does the unit have low ambient controls?						
Power on Cooling and Heating Tests	MEASURED TEMPERATURES					
Is blower rotation correct?				Outside Air		°F
Are pulleys aligned and belt tension adjusted correctly?				Space		°F
Refrigerant <input style="width: 50px;" type="text"/>	Rated	L1	L2	L3	Heat Supply	°F
Record blower amps:					Cool Supply	°F
Record crankcase heater amps					Mixed Air	°F
Record supply volts to unit					Suction Press	Discharge Press
Record running compressor amps: 1						
Record running compressor amps: 2						
Record running compressor amps: 3						
Record running compressor amps: 4						
Record running condenser fan amps: 1					S Temp	L Temp
Record running condenser fan amps: 2						
Record running condenser fan amps: 3					Super Ht	Sub Clg
Record running condenser fan amps: 4					Compressor 1	
					Compressor 2	
					Compressor 3	
					Compressor 4	
HEATING ELECTRIC/LP/NATURAL GAS						
Electric Heat Units	L1	L2	L3	Rated	Measured	
Heater Package amps				Combustion blower amps 1st stage		
Gas fired units	Y	N	N/A	2nd stage		
Does the temp limit safety function?				Gas inlet pressure with unit off (in wc)		
Does the secondary limit safety function?				Gas inlet pressure with unit on (in wc)		
Do the burners ignite correctly?				Manifold outlet pressure (in wc)		
Is the combustion blower operating correctly?				Control transformer measured voltage		
General Control (t'stat or DDC)						
Do cooling circuits stage on/off correctly?				Is the thermostat/sensor level?		
Do the heat stages cycle correctly?				Is the thermostat programmed?		

Technician Signature: \_\_\_\_\_