

Replacement Unit Checklist

(One RTU or Split System per form)

Store Name

Store Number

Address:

City

State

Unit No: Mfg: Model: Serial:

Unit No *: Mfg: Model: Serial:

* AHU Data (if split system)

Application:

<input type="checkbox"/> RTU	<input type="checkbox"/> Down Discharge	<input type="checkbox"/> Other	<input type="text"/>
<input type="checkbox"/> Gas/Electric	<input type="checkbox"/> Side Discharge		
<input type="checkbox"/> Electric/Electric	<input type="checkbox"/> Split System	Wire Size	<input type="text"/> Air Flow (CFM) <input type="text"/>
<input type="checkbox"/> Heat Pump		Circuit Ampacity	<input type="text"/> Tonnage <input type="text"/>
<input type="checkbox"/> Cooling Only	Unit Voltage	AHU Voltage	<input type="text"/> Blower HP <input type="text"/>

Damper Type:

Manual
 Modulating
 Economizer
 Power Exhaust

Heating Data:

Natural Gas
 LP Gas
 BTUH Input
 Output

Electric
 KW

Controls:

Mechanical T'Stat
 Electronic T'Stat
 Remote Sensor
 Pneumatic Controls
 Locking Cover

DDC Controls:

Novar
 Johnson Controls
 Honeywell Controls
 Other

Smoke Detectors:

Central Alarm Panel
 Self Standing
 Annunciator Required
 Unit Mounted

Are you licensed for this work?
 Yes
 No
 Duct Mounted

Coil Coating:

Distance from body of salt water:
 Recommend coil coating?
 Yes
 No

Curbs:

Standard Curb
 Seismic
 Pitched

Vibration Isolation
 Burglar Bars
 Curb/Other

Adapter Curbs:

Is this a ducted or concentric system?
 Ducted
 Concentric

Will the mall, landlord or municipality allow a curb adapter?
 No
 Yes
 Existing curb outside dimensions?

Is the existing unit already installed on an adapter curb?
 No
 Yes
 Length
 Width

* If concentric diffuser is existing, it must be determined if the duct transition is located within the curb. Adapter curbs may not be applicable in this application!

Misc Information:

Age of Unit
 Condition of Unit
 Existing Unit Weight

Are there any special codes for: Disconnects Yes No
 Convenience Outlets Yes No
 Roof Lighting Yes No

You are responsible for providing and coordinating any other trade required for a complete "Turn Key" installation of the equipment to be replaced.